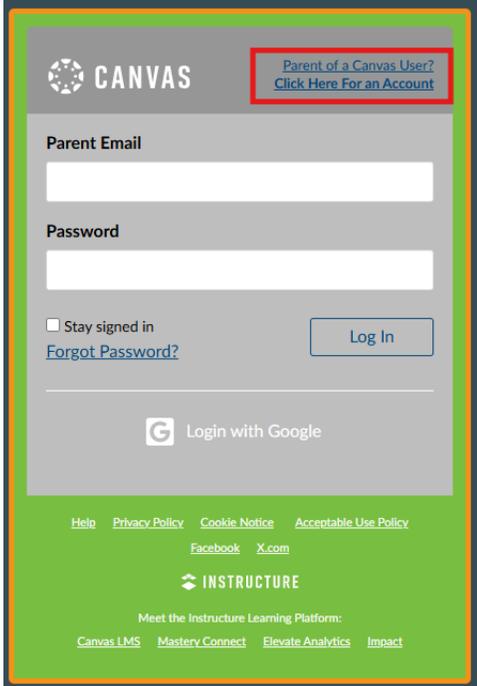
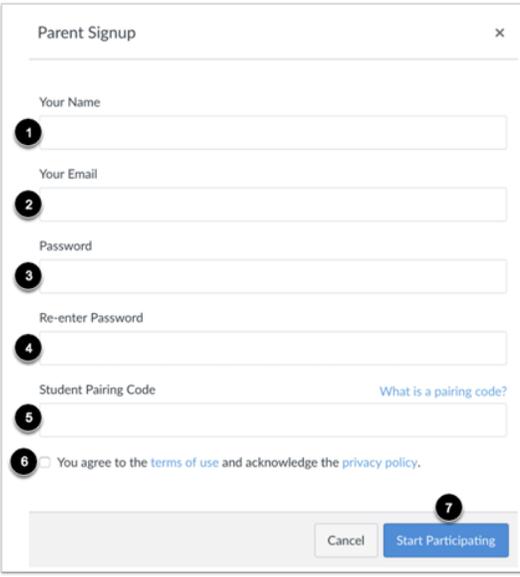


## Creating a Parent Observer Account in Canvas

In order for parents to observe their student's activity in Canvas, they will be required to create an account in Canvas as an Observer. Creating your account and adding your District 203 student is a one-time setup with ease! Once the account and student are set up, you will have access as an Observer to not only your student's current school year classes but also maintain a history of all the classes your student is ever enrolled in from District 203. Access as an Observer is instantaneous!

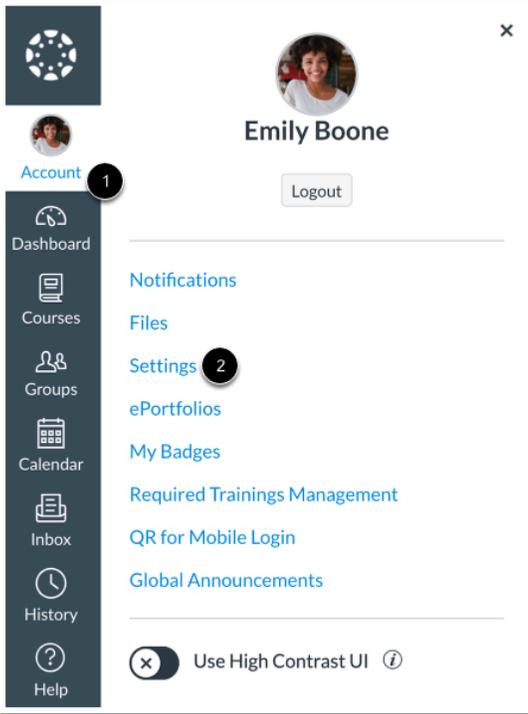
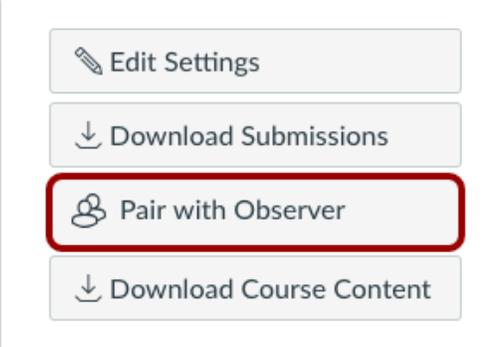
To create an account you will need to go into a browser window and enter  
<https://naperville.instructure.com/login/canvas>

|   |   |
|---|---|
|   | <p>Select: <b>Parent of a Canvas User?</b><br/><b>Click Here For an Account</b></p>   |
|  | <p>Next, enter <b>Parent Signup</b> details to register</p> <ol style="list-style-type: none"> <li>1. Enter your name</li> <li>2. Enter your email address</li> <li>3. Enter your password</li> <li>4. Re-enter your password</li> <li>5. Enter your student pairing code. You will need your student to provide you with a pairing code. <b>Students can use the directions below to generate a pairing code.</b></li> <li>6. Check the checkbox if you agree to the terms of service and acknowledge the privacy policy.</li> <li>7. Click <b>Start Participating!</b></li> </ol> |



## How Do I Generate a Pairing Code in Canvas

As a student, you can generate a pairing code to link an observer to your Canvas account. **Parents cannot generate a pairing code, only students.** You must create a separate pairing code for each observer who you want to link to your account. An observer may be your parent, guardian, mentor, counselor, or another individual who needs to view your Canvas courses. Linked observers can view & participate in certain elements of your Canvas courses.

|   |  |
|---|--|
|   | <p>Students will need to login to their Canvas site. In Global Navigation, click the <b>Account</b> link [1], then click the <b>Settings</b> link [2].</p> |
|  | <p>Click the Pair with Observer button.</p>  |



## Pair with Observer



Share the following pairing code with an observer to allow them to connect with you. This code will expire in seven days, or after one use.

1 EcYkrK

2 OK

Copy the six-digit alphanumeric pairing code [1]. Students will need to share the code with the observer who will link to their account. The pairing code will expire after seven days or its first use.

To close the window, click the OK button [2].

Note: Pairing codes are case sensitive.

